

**FORWARD PLAN OF KEY DECISIONS**  
**(covering the period 1 December 2023 to 31 March 2023 at a minimum)**

The Council's Forward Plan of Key Decisions sets out decisions that the Cabinet, Investment Board or an individual member of the Cabinet intends to take over (at least) the following four months, beginning with the first day of the month following publication of the plan. The plan will be updated and re-published each month and copies can be obtained from Fenland Hall, County Road, March, Cambs, PE15 8NQ - telephone March (01354) 622452.

Members of the public are entitled to obtain copies of the documents that will be relied upon when the decision is taken unless they are exempt within the meaning of the Local Government Acts. These documents will be published, wherever possible, on the Council's website ([www.fenland.gov.uk](http://www.fenland.gov.uk)) a number of days before the decision is due to be taken. Paper copies will be made available for inspection and purchase via the address and telephone number set out above

**Please note that the decision dates are indicative and occasionally subject to change. Please contact Amy Brown, Head of Legal and Governance, on the above direct line if you wish to check the decision date for a particular item.**

### **What is a Key Decision?**

A Key Decision means an Executive decision (i.e. one taken by the Cabinet or an individual member of the Cabinet) which is likely to

- result in the authority incurring expenditure which is, or the making of savings which are, in excess of £100,000 either on its own or in partnership with other organisations; or
- be significant in terms of its effects on communities living or working in an area of the District comprising two or more wards.

The full definition of a Key Decision can be found in the Council's Constitution, which can be found on the Council's website.

### **Part 2 – Notice of Intention to take Decisions in Private**

Whilst the majority of the business listed in this Plan will be open to the public to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances, the meeting may be held in private and on the rare occasion this applies, notice will be given within Part 2 of this document.

For further information regarding the content and purpose of the Forward Plan and the associated decision-making process, please contact Amy Brown, Head of Legal and Governance, on 01354 622452 or [amybrown@fenland.gov.uk](mailto:amybrown@fenland.gov.uk)

**PART 1 – FORWARD PLAN OF KEY DECISIONS**

<b>Decision</b>	<b>Decision Maker</b>	<b>Date of Decision (Approximate)</b>	<b>Wards</b>	<b>Who is to be Consulted and By What Means</b>	<b>Who to Respond to and By When</b>	<b>Background Documents</b>
-----------------	---------------------------	---	--------------	---	--	---------------------------------











<p>Replacement/Refurbishment of Waldersea Sidings Sewage Treatment Works - KEY/09DEC22/01</p> <p>To approve the contract to undertake the detailed design and construction works for above Council owned, managed and operated asset.</p>	<p>Portfolio Holder for Economic Growth</p>	<p>20 Jan 2023</p>	<p>Elm &amp; Christchurch</p>	<p>All relevant internal and external stakeholders.</p>	<p>Mark Greenwood, Head of Property, Assets and Major Projects mgreenwood@fenland.gov.uk</p>	<p>Returned Tender Submission (Returned Schedule of Prices is exempt as commercially sensitive data)</p>
<p>Procurement of Wisbech Park Play Area Improvements - KEY/09DEC22/02</p> <p>Decision to proceed with successful tenderer</p>	<p>Portfolio Holder for Environment</p>	<p>February 2023</p>	<p>Wisbech Wards</p>	<p>All relevant internal and external stakeholders</p>	<p>Phil Hughes, Head of Leisure Services phughes@fenland.gov.uk</p>	<p>Cabinet Report and Procurement Documents</p>
<p>Freedom Leisure - Energy Crisis Support 2023/24 - KEY/09DEC22/03</p>	<p>Cabinet</p>	<p>30 Jan 2023</p>	<p>All Wards</p>	<p>All relevant internal and external stakeholders</p>	<p>Phil Hughes, Head of Leisure Services phughes@fenland.gov.uk</p>	<p>Cabinet report of November 2022 Energy data from Freedom Leisure Cabinet Report</p>



## PART 1 - PREVIOUSLY ADVERTISED KEY DECISIONS

Decision	Decision Maker	Date of Decision (Approximate)	Wards	Who is to be Consulted and By What Means	Who to Respond to and By When	Background Documents
Acceptance of funding from Government for Changing Places work - March (1 disabled toilet) and Wisbech (2 disabled toilets) - (Value £160,000) - KEY/24MAR22/01	Portfolio Holder for Economic Growth				Phil Hughes, Head of Leisure Services phughes@fenland.gov.uk	
Acceptance of £142,800 Grant Funding from Cambridgeshire & Peterborough Integrated Care System and approval of proposed expenditure - KEY/22JUN22/01	Portfolio Holder for Health		All Wards	All relevant internal and external stakeholders	Phil Hughes, Head of Leisure Services phughes@fenland.gov.uk	N/A

<p>Extension to Variation of CNC Building Control Agreement - KEY/07JUN22/01 Recommendation to approve proposed extension of CNC Building Control Agreement to March 2023</p>	<p>Portfolio Holder</p>		<p>All Wards</p>	<p>All relevant internal and external stakeholders</p>	<p>Dan Horn, Assistant Director dhorn@fenland.gov.uk</p>	<p>CNC Participating Authorities Agreement CNC Deed of Variation and Extension</p>
<p>Land Transfer – Wisbech and Chatteris - KEY/04AUG22/06 &amp; 07 Recommendation to consider options for the land transfer</p>	<p>Cabinet</p>	<p>12 Dec 2022</p>		<p>All relevant internal and external stakeholders</p>	<p>Peter Catchpole, Corporate Director and Chief Finance Officer petercatchpole@fenland.gov.uk</p>	<p>Report to Cabinet 12 December 2022 Land valuation, legal and financial agreements and documentation.</p>
<p>Fenland Walking, Cycling and Mobility Aid Strategy - KEY/23AUG22/01 Recommendation to approve this latest version of the strategy following the public consultation earlier in 2022 and the completion of action plans for schemes</p>	<p>Cabinet</p>	<p>Before 31 Oct 2022</p>	<p>All Wards</p>	<p>All relevant internal and external stakeholders. Public consultation held earlier in 2022</p>	<p>Wendy Otter, Transport Development Manager, Belinda Pedler, Senior Transport Officer</p>	<p>draft Walking, Cycling and Mobility Aid Strategy</p>

Land Transfer – Chatteris - KEY/04AUG22/07 Recommendation to consider options for the transfer of land in Chatteris	Cabinet	12 Dec 2022		All relevant internal and external stakeholders	Peter Catchpole, Corporate Director and Chief Finance Officer petercatchpole@fenland.gov.uk	Report to Cabinet 12 December 2022 Land valuation, legal and financial agreements and documentation
Polling District Review - KEY/02SEPT22/03	Council	12 Dec 2022	All Wards	All relevant internal and external stakeholders	Anna Goodall, Assistant Director agoodall@fenland.gov.uk	LGBCE Electoral Review Final Recommendations report Report to Council on 12 December 2022
March Market Place – construction - KEY/07DEC22/03 FDC to enter into a contract with Milestone to deliver the March Future High Street Fund Market place improvement works	Portfolio Holder for Social Mobility & Heritage	Before 31 Dec 2022	March Wards	All relevant internal and external stakeholders.	Phil Hughes, Head of Leisure Services phughes@fenland.gov.uk	Cabinet decision of January 2022
Inward Investment from Central Government to Support Gypsy and Traveller Site Improvements - KEY/14SEPT22/01	Cabinet	30 Jan 2023	Chatteris, Parson Drove, Wisbech & Wisbech St Mary	Finance and Portfolio Holder for Growth and Transformation.	Dan Horn, Assistant Director dhorn@fenland.gov.uk	Report to Cabinet on 12 December 2022

<p>Grant Funding Agreement – Future High Street Fund construction works - KEY/07DEC22/02 Recommendation for FDC to enter into a Grant Funding Agreement with CPCA and CCC allowing CCC to enter into a contract with a construction firm to deliver the Broad Street and Riverside aspects of the Future High Street Fund programme, with FDC funding the Future High Street Element of the construction to the construction company through CCC.</p>	<p>Cabinet</p>	<p>Before 30 Jan 2023</p>	<p>March Wards</p>	<p>All relevant internal and external stakeholders.</p>	<p>Phil Hughes, Head of Leisure Services phughes@fenland.gov.uk</p>	<p>Report to Cabinet</p>
---	----------------	---------------------------	--------------------	---	---	--------------------------

<p>Whittlesey – Growing Fenland Market town Funding from CPCA - KEY/07DEC22/04 FDC to decide to accept Market Towns Funding from CPCA</p>	<p>Cabinet</p>	<p>Before 30 Jan 2023</p>	<p>Whittlesey Wards</p>	<p>All relevant internal and external stakeholders.</p>	<p>Phil Hughes, Head of Leisure Services phughes@fenland.gov.uk</p>	<p>Cabinet Report and CPCA Board papers of 30 November 2022</p>
<p>Wisbech Park – pavilion construction contract - KEY/07DEC22/01 Recommendation to approve FDC to enter a contract to build the Wisbech Park Pavilion</p>	<p>Cabinet</p>	<p>Before 28 Feb 2023</p>	<p>Wisbech Wards</p>	<p>All relevant internal and external stakeholders.</p>	<p>Phil Hughes, Head of Leisure Services phughes@fenland.gov.uk</p>	<p>Report to Cabinet</p>
<p>Whittlesey – Growing Fenland Market town Funding from CPCA - KEY/07DEC22/05 Decision to appoint consultants to deliver Strategic Outline Business Case re Whittlesey Relief Road</p>	<p>Portfolio Holder for Social Mobility &amp; Heritage</p>	<p>Before 28 Feb 2023</p>	<p>Whittlesey Wards</p>	<p>All relevant internal and external stakeholders.</p>	<p>Simon Machen, Interim Corporate Director, Wendy Otter, Transport Development Manager smachen@fenland.gov.uk,</p>	<p>Initial Relief Road assessment report Cabinet Report of January 2023 Cabinet Decision notice of January 2023 Cabinet Report and CPCA Board papers of 30 November 2022</p>

<p>Whittlesey – Growing Fenland Market town Funding from CPCA - KEY/07DEC22/06 Approval to appoint contractors to deliver additional solar PV for the Manor Leisure Centre</p>	<p>Portfolio Holder for Health</p>	<p>Before 28 Feb 2023</p>	<p>Whittlesey Wards</p>	<p>All relevant internal and external stakeholders.</p>	<p>Phil Hughes, Head of Leisure Services phughes@fenland.gov.uk</p>	<p>Cabinet Report of January 2023 Cabinet Decision notice of January Cabinet Report and CPCA Board papers of 30 November 2022 Solar pv Business Case</p>
<p>Leisure Centres – additional Solar PV -KEY/07DEC22/07 Approval of contractor to fit additional solar PV to leisure centres</p>	<p>Portfolio Holder for Health</p>	<p>Before 28 Feb 2023</p>	<p>All Wards</p>	<p>All relevant internal and external stakeholders.</p>	<p>Phil Hughes, Head of Leisure Services phughes@fenland.gov.uk</p>	<p>Solar pv Business Case  Cabinet decision of November 2022 Cabinet Decision notice of 2022</p>

<p>Whittlesey Neighbourhood Planning Referendum - KEY/10JUN22/01  Recommendation to acknowledge the outcome of the Whittlesey Neighbourhood Planning Referendum and any potential associated impact on planning decisions in the area</p>	<p>Cabinet and Council</p>	<p>20 Feb 2023</p>	<p>Whittlesey Wards</p>	<p>All relevant internal and external stakeholders</p>	<p>Anna Goodall, Assistant Director  agoodall@fenland.gov.uk</p>	<p>Reports to Cabinet and Council on 20 February 2023  Whittlesey Neighbourhood Plan</p>
<p>Allocation of Defra Grant for Air Quality Monitoring - KEY/06OCT22/1  Recommendation to approve the allocation of a Defra grant to undertake air quality monitoring and sharing data information on a public portal.</p>	<p>Cabinet</p>	<p>20 Feb 2023</p>	<p>All Wards</p>	<p>All relevant internal and external stakeholders.</p>	<p>Annabel Tighe, Head of Environmental Health and Compliance Manager  atighe@fenland.gov.uk</p>	<p>Project Brief  Defra approval and conditions  A grant allocated directly by Defra</p>

Award of Gas Supply Contract KEY/04AUG22/04 Recommendation to award gas supply contract via ESPO for the period April 2023 to March 2027.

Cabinet

16 Mar 2023

All relevant internal and external stakeholders

Mark Greenwood, Head of Property, Assets and Major Projects  
mgreenwood@fenland.gov.uk

Procurement and tender information.



**PART 2 - NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE**

<b>Decision</b>	<b>Decision Maker</b>	<b>Date of Decision (Approximate)</b>	<b>Wards</b>	<b>Who is to be Consulted and By What Means</b>	<b>Who to Respond to and By When</b>	<b>Background Documents</b>
<p>Wisbech High Street Update (a recurring Cabinet item) - KEY/06SEP22/01                      Recommendation to consider and approve options in relation to future development.</p>	<p>Cabinet</p>	<p>12 Dec 2022</p>	<p>Wisbech Wards</p>	<p>All relevant internal and external stakeholders</p>	<p>Phil Hughes, Head of Leisure Services                      phughes@fenland.gov.uk</p>	<p>Previous Council Reports only at this stage.</p>

Procurement of Electric Sub-Station, Nene Waterfront Wisbech - KEY/10JUN22/04 Recommendation to approve the design, planning and tender of an electric sub-station to serve the Nene Waterfront development.

Investment Board

Clarkson (Wisbech)

N/A – Involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 – information relating to the financial or business affairs of any particular person (including the authority holding the information)